

COLLEGE OF LETTERS, ARTS & SOCIAL SCIENCES

PETITION FOR REINSTATEMENT AFTER ACADEMIC DISQUALIFICATION

If you are petitioning for reinstatement to the university, you must submit a letter prior to the beginning of the semester for which you are seeking reinstatement. Address your letter to the **College Academic Appeals Committee**. Your letter must include the following:

- Name
- Student V# Number (i.e. V00123456)
- Current Address
- Local Phone
- E-Mail Address
- Your Major
- Answers to the questions below:

QUESTIONS PERTAINING TO ACADEMIC DISQUALIFICATION

Provide as much information as possible that you think will help support your case.

1. List honest, specific reasons why you did not do well academically the last semester that you were enrolled, as well as other semesters leading up to your disqualification.
2. List the classes you plan to repeat and the specific changes that you would make to improve your performance this next semester if you were reinstated.
3. What steps will you take to ensure your academic success? What resources will you use on campus to help you be academically successful? Who will hold you accountable?
4. Will you work while taking classes? If so, how many hours a week do you plan to work?
5. Have you completed any college-level coursework at another institution after your disqualification from the University of Idaho?
6. What are your academic and career goals? Why do you want to return to the University of Idaho?

Attach or fax all documentation that will support your case such as:

- Letter from your academic advisor.
- Letter from counselor or psychologist.
- Letter from physician if chronic health problems contributed to your academic difficulties.

Address your letter to the College Academic Appeals Committee.

You may fax your letter and documentation to (208) 885-8964, or e-mail to ctibbals@uidaho.edu or mail to Charles Tibbals, Associate Director of Student Services, College of Letters, Arts & Social Sciences, University of Idaho, Moscow, ID 83844-3154.