



- Steps to Complete a Graduate Degree
 - www.uidaho.edu/-/media/UIDaho-Responsive/Files/cogs/BrochuresHandbooksGuides/Steps-How-To.pdf
- Major Professor Appointment
 - www.uidaho.edu/-/media/UIDaho-Responsive/Files/cogs/COGS-Forms/Guides/combo-change-2014.pdf
- Graduate Committee Information
 - www.uidaho.edu/-/media/UIDaho-Responsive/Files/cogs/COGS-Forms/Guides/combo-com-change-2014.pdf
- Forms
 - Visit www.uidaho.edu/cogs/forms to download COGS forms.
 - Submit completed forms to cogs-forms@uidaho.edu
 - Email cogs@uidaho.edu or call 208-885-2647 for questions regarding COGS forms
- Study Plan help
 - Visit www.uidaho.edu/cogs/resources/student-resources for instructional pdfs
 - Email cogs@uidaho.edu or call 208-885-2647 for additional clarification
- Transfer Credit Questions
 - Visit www.uidaho.edu/cogs/resources/student-resources/newly-admitted/transfer-credits for COGS transfer credit policy.
 - Visit www.uidaho.edu/-/media/UIDaho-Responsive/Files/registrar/Registrar/transferwork_plans-document.pdf for instructions on entering transfer work on your study plan
 - Email cogs@uidaho.edu or call 208-885-2647 for additional clarification
- Petitions
 - Visit www.uidaho.edu/cogs/forms to download petition forms.
 - Contact Lana Unger (lunger@uidaho.edu 208-885-6243) for questions regarding petitions
- Thesis & Dissertation Support
 - Visit www.uidaho.edu/thesis for requirements
 - Download the Thesis & Dissertation Handbook: www.uidaho.edu/-/media/UIDaho-Responsive/Files/cogs/BrochuresHandbooksGuides/Thesis-and-Dissertation-Handbook.pdf?la=en&hash=11513DDBC9086F197CE082BC9C6EAC56FE74426D
 - Contact Kathy Duke (kduke@uidaho.edu 208-885-6245) for additional Thesis or Dissertation questions
- Graduation

- Visit www.uidaho.edu/-/media/Uidaho-Responsive/Files/cogs/BrochuresHandbooksGuides/Graduation-Commencement.pdf to download a pdf that reviews graduation requirements.
 - Visit www.uidaho.edu/cogs/deadlines to view graduation deadlines by term.
 - Email cogs@uidaho.edu or call 208-885-2647 for questions regarding graduation requirements
- Graduate Assistant Questions
 - Graduate Assistants are NOT required to report COVID-19 related hours worked.
 - Teaching, research, and support assistant positions are given out by the department, rather than from COGS directly. To inquire on availability of assistantship positions, please contact your department administrator.
 - All new graduate assistants are required to attend the Graduate Assistant Institute, offered at the beginning of both the Spring and Fall semester. Questions pertaining to the Institute should be directed to cogs@uidaho.edu or 208-885-6244.
 - Questions pertaining to graduate assistantship job duties, responsibilities, or payment should be directed to your supervisor.
 - Department administrators, staff, or faculty with questions pertaining to logistics of assistantship positions, should contact Kathy Duke (kduke@uidaho.edu 208-885-6245).
 - Email approval templates for Major Professor/Committee Form:
 - **Major Professor:**
 - “I (name) agree to serve as Major Professor for (student’s name) Non-Thesis/Thesis/Dissertation Committee.”
 - “I (name) approve of (names of committee members) to serve on (student’s name) Non-Thesis/Thesis/Dissertation Committee.”
 - **Committee Member:**
 - “I (name) agree to serve on (student’s name) Non-Thesis/Thesis/Dissertation Committee.”
 - **Department Chair:**
 - “I (name) approve of (major professor’s name) as major professor for (student’s name) non-thesis/thesis/dissertation committee.”
 - “I (name) approve of (names of committee members/major professor) to serve on (student’s name) Non-Thesis/Thesis/Dissertation Committee.”
 - **Student:**
 - “I (name) agree of (committee member/major professor) to serve on my Non-Thesis/Thesis/Dissertation Committee.”