

Meeting #5 – October 12, 2011

Idaho Commons Crest

9:00am – 11:00am Pacific

Conference Bridge: 1-888-706-6468, participant code: 431966

Pre-meeting presentations:

9 – 9:45 am: Dr. Mark McGuire (*Chair BAG*) & Nicole Jones (*Benefits Admin Manager*) – UI Benefits – To be re-scheduled

9:45 am: Carmen Suarez (*Director of the Office of Human Rights, Access and Inclusion*), and Charles L. (Hoey) Graham (*Sr. Assoc. General Counsel*) – Draft of a consensual relations policy - **Confidential and privileged (this portion of the meeting is closed).**

Members Present:

Ana Burton, Irma Sixtos, Amber Crowley, Denise Carl, Joyce Davidson, Greg Fizzell, Glen Kauffman, Mark LaBolle, Jim Logan, Sharon Mack, Brian Mahoney, Megan Masias, Barb McDonald, Mark Miller, David Pittsley, Michael Placke, Nick Popplewell, Shishona Turner, Diana Renfro, Debra Rumford, Carol Spain, Liz Ridgway, Timothy Sanders, Michelle Wheeler, Michelle Weitz

Excused Absences:

Ali Bretthauer, Rachel Halsey, Patti Heath, Lorraine McConnell, Rhonda Zenner

Unexcused Absences:

Charity Buchert, Bonnie Bernstein, Melissa DiNoto, Sharon Mack, Rick Wilkins

Meeting called to order at 9:00am

September meeting minutes:

No Discussion held. Shishona Turner moved to approve and Nick Popplewell seconded the motion.

Officer Reports

Chair: Rachel Halsey – Excused Absence

Ana reported on Rachel's behalf. Ana attended President's Cabinet and the President's Breakfast for Progress. The President discussed his vision for an Entrepreneurial spirit at the University, which is very similar to goals set at other institutes at the global level. Rachel and Ana will be meeting with the President in late October, if anyone has suggestions or topics that they would like discussed with the President, please send to Ana or Rachel.

Vice Chair: Ana Burton – Transportation Advisory meeting, to be held on October 19, 2011 – Ana will send out the proposed draft.

Secretary: Irma Sixtos - No Report

Treasurer: Patti Heath – Excused Absence. See attached report

On/Off Campus Coordinator: Liz Ridgway –

Working towards their off-campus Staff Appreciation Fair to be held on October 31, 2011

Communications Coordinator: Amber Crowley –

Received awesome feedback on the September newsletter and Staff Affairs brochure. Thanks to Debra Rumford for getting both of these done. The newsletter deadline will be scheduled for either the 2nd or 3rd week of each month. Mark Miller also offered to run a promotional slideshow for Staff Affairs.

Committee Reports

Appreciation Fair: James Logan and Michelle Wheeler –

Jim received great feedback on this year's Fair. Everyone seemed to appreciate the food choices. Jim had 59 vendors show up and over 100 prizes were given away. The vendors commented on how positive the interaction was this year. HR took the Best Booth Award.

Staff Awards: Patti Heath and Irma Sixtos

The next meeting will be held on Monday, November 7, 2011

Communication: Amber Crowley

Next meeting to be determined

Elections: Megan Masias

Suggested that a new election process model be created & reviewed for approval.

Learning & Development: Ana Burton

The Speed Networking session held on Sept. 27, 2011 was successful and received positive feedback.

A meeting will be held on Oct. 13, 2011 @ 9:00am to discuss the proposal for getting the funds from XAY004 to be used for professional development to be sponsored by Staff Affairs.

Policy: Mark Labolle

Dependent tuition proposal will be up for review and approval.

~~The Faculty/Staff handbook will also be reviewed and updated.~~

Amended 11/9/11 – The faculty/staff bylaws will also be reviewed and updated.

Vandal Pride: Nick Popplewell –

Thanks went out to the Staff Affairs volunteers for time & support on the Homecoming judging.

Old Business

New Business

Mark Miller recommends that everyone read up on the Idaho benefit changes being proposed but have not been approved.

Matthew Kurz has expressed interest in joining staff affairs, but would like to attend a meeting before accepting a nomination.

General Announcements/Miscellaneous Business/Kudos

Lewiston Corn Maze in October

Listening Skills (OSP) workshop on Nov. 8, 2011 – fee \$95.00

Senate Faculty – Peterson will be retiring and a replacement will be needed

Amber Crowley moved to adjourn, Mark Miller seconded; meeting adjourned at 10:40 am

Minutes submitted by Irma Sixtos