Staff Council Agenda
Date: Sept. 13, 2023
Location: Zoom https://uidaho.zoom.us/j/87129561969

1. **Introduction and welcome** [5 min] – Crystal Chair
2. **Roll Call** [5 min] – Quorum was not met 13/28 – No votes can happen.
3. **Staff member of the summer months** - Tammie Noble – June: Michelle Reagan, July: Cari Espenschade, August: Jason Frank, September: Kari Dickinson. Thank you for all you do!
   [https://www.uidaho.edu/governance/staff-council/kudos](https://www.uidaho.edu/governance/staff-council/kudos)
4. **Accounts Payable** [30 min] - Daniele Bodden – introduction of the AP team
   a. AP updates and resources –
      i. Claim Vouchers in VandalWeb will be going away; Use JAGGAER now.
      ii. AP physically moved to Shoup Hall new MS2099;
      iii. Softdocs will replace Stellent for imaging – image transfer is in progress. Reach out for missing images. Use Service Enterprise link for access and trainings
   b. Q&A – Additional resources will be sent to Staff Council for distribution.
   a. OIT update and resources –
      i. Adobe cloud license now available;
      ii. Teams phone updates given.
         • Additional resources can be found on the support portal page. Policy and current events.
      iii. There is a teams U of I community forum with the OIT group.
   b. Q&A – OIT future agenda items –
      i. Personal cellphones,
      ii. financial stewardship of TDX system, and
      iii. improvements to those systems,
      iv. computer warranty solutions for sponsored projects.
6. **Regular Reports** [20 min]
   a. Staff Council Working Group reports.
      i. Awards & Recognition – Becky – No updates- Status Quo from FY23, working with Administration on Awards and Recognition going forward.
      ii. Dependent Tuition Benefits – Charles and Becky – Faculty Senate approved a taskforce to address this issue. Staff Council and Faculty Senate will be working together to explore this policy.
      iii. Communication taskforce – Annie/Ryan – Updated the website for Staff Council.
         • [https://www.uidaho.edu/governance/staff-council](https://www.uidaho.edu/governance/staff-council)
   b. Human Resources – Robin –
      i. Focus groups and feedback needed for benefits.
      ii. Open enrollment will be coming soon!
   c. Employee Training – Elissa –
      i. Rolling out a new employee training system will be coming in October.
         • Bridge@UofI will be the new system.
   d. Faculty Senate – Charles –
      i. University of Phoenix Provost will be attending a future meeting.
         • Questions due to Torrey L. by Friday, Sept. 15, 2023.
      ii. APM guidance/discussion under review.
   e. Elections and University Committees – Arlette –
      i. Borah foundation committee is looking to fill a current staff vacancy.
      ii. We are looking for a co-elections chair with this committee. Email Arlette if you are interested.
   f. Chair & Vice Chair – Crystal and Cody –
      i. Summer updates:
• Summer retreat did not happen
• Lanyards have been made to let Staff Council members be a more visible resource during events.
• Website initiative and updates on how we communicate the work of Staff Council – Daily Register announcements and Talking Points sharing.
• Staff kudos presented all summer
• Faculty Senate and Staff Council chair and vice meetings scheduled
• Work of Staff Council with announcements and issues.
• Staff Council meetings: who do you regularly want to hear from?

7. **Good of the Order & Announcements**
   a. Cody – Vandal vendor fair (JAGGAER punchout vendors) Oct. 4, 10 a.m. to 2 p.m.

8. **Parking Lot**
   a. Please review the members page [www.uidaho.edu/governance/staff-council/members](http://www.uidaho.edu/governance/staff-council/members)
   i. Send any changes to Charles.
   b. Target/pay concerns.

9. **Participating in Staff Council in FY24 – – Tabled for next meeting.**
   a. Member introduction – round robin
      i. What is your goal for your work with Staff Council this year?
   b. FY24 Working Groups
      i. Dependent tuition
      ii. What else do you want to work on?

10. **Closing** – Adjourned 10:56 am

**RECORDING AVAILABLE:** [https://www.uidaho.edu/governance/staff-council/meetings](https://www.uidaho.edu/governance/staff-council/meetings)