

2006-07 University Policy Changes

The below list was created to further open up communication on campus and increase awareness of all new or amended policies. Similar lists will be published in the Register periodically. Policies can be viewed, with edits and approval status, at the University Policies Web site: http://www.webs.uidaho.edu/uipolicy/track_policies.htm.

PENDING

Administrative Procedures Manual (APM)

65.06 Electronic Records Management Guidelines

Faculty-Staff Handbook (FSH)

1565,3320,3520,3560 Joint Appointment language

3080 Classification and Appointment of University Positions – definition updates

3320 Annual Evaluation Forms 2A,B&C

3170, 6240,6241,6242 University Ethics, Conflicts of Interest, Nepotism, Organization and Oaths – Ethical Guidance & Oversight Committee

3370 Promotion or Reassignment of Exempt Employees – HRCO compliance

3730 Retirement Privileges and Programs Emergency Policy

APPROVED

Administrative Procedures Manual (APM)

10.41: Surplus Property Update hours of public sales

30.12-16: Computer Policies Sustain UI network integrity, preserve privacy, ensure reliable access to data

35.35: Public Use & Liabilities Protect campus landscape, students and visitors

40.31: Tree Memorial Update form

45.14: Grant and Contract Prior Approval Processing New policy, clarification/regulatory compliance

45.16: Grant & Contract Payment Management New policy, guidance/regulatory compliance

50.01-03,08-11,14,15,20,21,35,36,51, 53-56: Human Resources Update contact information/ terminology

50.16: Criminal Background Check Update form

55.02: Payroll Cost Transfer Procedural changes

55.04: Use of Sight Drafts Procedural changes

60.30-35,37,38,40: Accounts Payable Moved to Chapter 75

60.40: Payment of Honoraria New policy, clarification/regulatory compliance

65.05: Transferring Records to the Records Center Clarification

80.38: Temporary ID Cards New policy to address contractors/non-university affiliates

Faculty-Staff Handbook (FSH)

Minor changes (housecleaning, federal and state regulations, etc.):

| | |
|-----------|---|
| 1420 C-1: | University Administration: General Counsel |
| 1460: | Policy Form |
| 2900: | Student Financial Aid |
| 3320: | Annual Evaluation Form 1 |
| 3480: | Compensation for Services in Addition to Regular Duties |
| 3730: | Retirement Privileges and Programs (2) |
| 3970: | Financial Exigency Policy |
| 4325: | Organization of Intercollegiate Athletics |
| 4500: | Inquires from Prospective Students |
| 6440: | Persons with Acquired Immune Deficiency Syndrome |
| 6925: | Law Library |

Substantive Changes:

| | |
|---------------------|---|
| 1620 | University Level Committees |
| 1640.40 | Facilities Scheduling Committee |
| 1800 | Staff Affairs Bylaws |
| 3050,3320,3520,3560 | Promotion & Tenure, revise forms |
| 3520 G-9 | Compassionate Tenure Clock Extension |
| 3810,3290,3840,3860 | Whistleblower/retaliation |
| 3840 | Procedures for Faculty Appeals |
| 3860 | Grievance Procedure for Classified |
| 5100 J: | General Research Policy (Indirect Cost) |
| 5300 | Copyrights, Maskworks, etc. |
| 5400 | Employment Agreement |