

# Application for Stillinger Herbarium Expedition Funds

Form Must be Typed

## COVER SHEET

### PRINCIPAL INVESTIGATOR:

Name:

Title:

Department:

Email:

### CO-INVESTIGATORS: (Student applicants must have a faculty member as a co-investigator)

Name:

Title:

Department:

Email:

Name:

Title:

Department:

Email:

Amount Requested:

Project Begin Date:

Project End Date:

Proposal Title:

**This is an internal proposal that DOES require submission through the OSP EIPRS system.**

Please refer to <http://www.uidaho.edu/research/stillinger-trust/expedition-funds> for complete instructions.

### PROPOSAL CHECKLIST:

Cover sheet (this page)

Project Summary (not to exceed 200 words)

Budget worksheet, not to exceed \$15,000 \*

*\* Proposals which present a strong argument for additional funding in support of a larger expedition will be considered on a case-by-case basis.*

Regulatory oversight checklist and any required evidence

Project Narrative (not to exceed 2 pages, see details after budget worksheet)

Biographical data (limit two pages per investigator).

- If new faculty, please include a summary of your start-up package (initial amount and remaining funds).
- If a student, please describe how the proposed expedition enhances your education plans.

Application must be submitted via EIPRS by 5:00 p.m. PT on the third Friday of December.

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**Project Summary:** (not to exceed 200 words) - Must include relevance to the current Herbarium Mission Statement and plant acquisition objectives as established by the Herbarium Director.

## Regulatory oversight:

Some research activity, by regulation or policy, requires additional approvals and oversight. If you indicate yes to any of the following questions, evidence of compliance with any additional oversight must be demonstrated prior to the release of awarded funds.

### Yes or No?

Y  N

Is a permit required to transport samples related to this expedition?

Explain:

Y  N

Does this project / proposal include work being performed outside the U.S.?

Y  N

Is there potential for intellectual property or copyrightable information to be generated through this project?

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**BUDGET Worksheet:** All budget items must relate directly to the proposed project, be itemized and well justified.

<b>Salaries – Student and Temporary Help ONLY. Faculty salaries <u>not</u> allowable.</b>	\$
<b>Payroll (Fringe) Benefits</b> (Student=2.4%; IH Not on PERSI=7.7%; All other employees=32.8%):	\$
<b>Travel</b> (NOTE: Travel to professional meetings is <b>not</b> allowed.)	\$
<b>Other Expenses</b>	\$
<b>Total Amount Requested:</b>	\$

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## Proposal Narrative:

- Please use separate pages, and type in 12 point font using **Arial**, **Courier New** or **Times new Roman**.
  - Narrative not to exceed two (2) single spaced pages
  - Project timeline (1 page).
  - Page limit does not apply to literature citations, nor to the biographical data (see details on the cover sheet under Proposal Checklist).
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