

Transferring from UI

If you are planning to transfer to another university, before your departure from the UI you must:

1. Notify the International Programs Office (IPO) of your intent to leave the University of Idaho immediately. If you do not register for the next session in the first 30 days and we have not been notified of your intent to leave, your SEVIS records may be terminated, which makes you unable to transfer to another school.
2. You must show proof of acceptance at the other school and complete the transfer form (attached) before we can process your transfer.
3. WITHDRAW from all courses. If you do not withdraw from courses you have registered for, you may be charged tuition and fees even if you do not attend. However, a refund may not be possible if you withdraw too late.
4. Pay all outstanding bills (phone, utilities, housing, & registration fees) at UI, or you will not be able to obtain official transcripts from the UI Registrar's Office.
5. Update your address with IPO and Vandal Web so that important documents can be sent directly to your new or forwarding address.

Request Form to Release SEVIS Records

If you plan to attend another school in the U.S. you must request that your SEVIS records be released in order to receive your new I-20 or DS-2019 from your next U.S. school. Please submit this form to IPO along with a copy of your acceptance to the other university so we can release your SEVIS records. Once your records have been released, the UI will no longer have access to your SEVIS records. Your records will not be transferred unless we have your written permission

Before completing this form, it is important to:

- ✓ *get admitted* to the next school as you must show proof of admittance; and
- ✓ *decide for sure* which school you will transfer to before requesting this transfer

Family Name

Given Name

UI Student ID Number

Complete the form below. If you do not have the following information, please contact your new school, as there are many schools that have numerous campuses and school codes.

Full name of the university you are transferring to: _____

Address of the university you are transferring to:

(Street or P.O. Box)

(City)

(State)

(Zip)

School Code or Program Number of the "transfer to" school: _____

Transfer contact person's name and phone number (DSO or RO) at the new university:

What type of program will you enroll in? Please check one:

Intensive English Language **Bachelor's** **Master's** **Doctorate (Ph.D.)**

Date you plan to begin studies at the next school: _____

Anticipated last date of attended at the UI: _____

Date you request for your records to be transferred: _____

I request that the University of Idaho International Programs Office (IPO) release my SEVIS records to the school named above.

Signature of Student

Date

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Departure Information

Thank you for taking the time to complete the following survey. We hope you will be candid with your responses so that we might better serve future international students.

This is also the best way for us to keep in contact with our alumni. We are trying very hard to re-connect with our current alumni and intend to stay connected to our new alumni by sending out periodic updates about what we are doing. We expect you to also keep in touch with us to let us know how you are doing and what you are doing. We want you to have a lasting connection with UI and hope that you will be an ambassador for the UI.

Today's Date: _____

Family Name	Given Name	UI Student ID Number
Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male	Visa Type: <input type="checkbox"/> F-1 <input type="checkbox"/> J-1 <input type="checkbox"/> Other _____	Academic Standing: <input type="checkbox"/> Graduate <input type="checkbox"/> Undergraduate <input type="checkbox"/> Non-Degree

Major _____ **First term at UI (Year & semester you started at UI exp Fall 2008)** _____

Please indicate the reason(s) you are leaving UI: (Please check all that apply):

- Transferring to another institution**

Name of institution?

Why are you transferring?

- Graduating from UI**
 Plan to continue at UI for an advanced degree
 Leaving U.S. without graduating. Why? _____
 Optional Practical Training
 Job offer after completion of OPT in U.S. as an H1-B

Permanent Home Country Address (someplace that we can always reach you such as parents, siblings, etc. until you let us know that your permanent address has changed)

Email Address (Did you know? You can keep your vandail email address forever?)

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The second part of this survey is about UI in general. This will assist us in our recruitment of new international students and give us an idea of how we can improve services to better assist international students currently studying at UI.

1. What did you like the most about UI?

2. What did you like least about UI?

3. How did you first hear about UI?

- Family/Friends
- Advertisement
- School Counselor
- U.S. Embassy
- Internet
- College Recruitment Fair
- Exchange Program (Study Abroad)
- Other: _____

4. What were your reasons for choosing UI? (PLEASE CHECK ALL THAT APPLY)

- Pacific Northwest & Small Rural Community
- Family/Friends attended UI
- Tuition Costs
- Degree Program Offered
- Other: _____

5. Would you recommend UI to a prospective international student?

- Yes
- No Why: _____

6. Did you participate in the intensive English Program at UI (American Language & Culture program?)

- Yes
- No

7. Additional Comments (As well as any additional comments, please provide 1-2 sentences describing how you would promote UI to a prospective student. Your description may be used in future recruitment materials.)

Please return this completed form to:
International Programs Office
University of Idaho
PO BOX 441250
Moscow, ID 83844-1250

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