

University of Idaho College of Science

PETITION FOR REINSTATEMENT AFTER ACADEMIC DISQUALIFICATION

If you are petitioning for reinstatement to the university, you must submit a letter prior to the beginning of the semester for which you are seeking reinstatement. This should be done at least three weeks in advance of the beginning of the semester when possible. Address your letter to the College of Science Student Services Committee. Your letter must include the following:

- Name
- Student V# Number (i.e. V00123456)
- Current Address
- Phone number where you can be reached
- E-Mail Address
- Your Major
- Answers to the questions below

QUESTIONS PERTAINING TO ACADEMIC DISQUALIFICATION

Provide as much information as possible that you think will help support your case.

1. List honest, specific reasons why you did not do well academically the last semester that you were enrolled, as well as other semesters leading up to your disqualification.
2. List any classes you plan to repeat in order to improve the grade.
3. List specific changes that you would make to improve your performance this next semester if you were reinstated.
4. Will you work while taking classes? If so, how many hours a week do you plan to work?
5. Have you completed any college-level coursework at another institution after your disqualification from the University of Idaho?
6. 6. What are your academic and career goals? Why do you want to return to the University of Idaho?

Attach any documentation that will support your case such as:

- Letter from your academic advisor.
- Letter from counselor or psychologist.
- Letter from physician if chronic health problems contributed to your academic difficulties.

Email your letter to Associate Dean Grant Harley at gharley@uidaho.edu.